

INITIAL STATUS REPORT FOR CASES NEWLY FILED

Counsel are directed to confer, prepare, and file a joint initial status report, not to exceed five pages. If defendant's counsel has not yet filed an appearance, the status report should be prepared by plaintiff's counsel and noted accordingly. The Joint Initial Status Report (an original and one copy by non-E-Filers) should be filed with the Clerk of the Court, or electronically by E-Filers at least three business days before the initial status conference. One courtesy copy of the report should be delivered to the courtroom deputy's office in Room 2316-A. The Joint Initial Status Report should include the following:

1. The attorneys of record for each party including the attorney(s) expected to try the case;
2. The basis for federal jurisdiction;
3. The nature of the claims asserted in the complaint and any expected counterclaim;
4. The name of any party not yet served and the circumstances regarding non-service;
5. The principal legal issues;
6. The principal factual issues;
7. Whether a jury trial is expected by either party;
8. A short description of any discovery undertaken to date and any anticipated in the future;
9. The earliest date the parties will be ready for trial and the length of the trial;
10. Whether the parties unanimously consent to proceed before the Magistrate Judge;
11. The status of any settlement discussions and whether the parties request a settlement conference.

This report need not be filed in a mortgage foreclosure case.